

TOWN of DANVILLE
PO Box 183
DANVILLE, VERMONT 05828
Application for Highway Curbcut/Driveway Permit

Date: _____

Fee Attached \$30.00

Applicant Name: _____ **Phone #** _____

Mailing Address: _____

Property Owners Name: _____ **Phone #** _____

Mailing Address: _____

Location where proposed work will be done.

Parcel ID# _____ **Town Highway#** _____ **Road Name** _____

Describe the nature of work to be done:

(Attach Sketch with Dimensions and location map)

Date (s) work to be done: _____

Work to be done by: _____

Traffic Control required: _____ **If yes describe how traffic control will be maintained.**

I have read and understand the "HIGHWAY CURBCUT POLICY" of the Town of Danville and agree to abide by its conditions.

Applicants signature _____ **Property Owners signature** _____

Received at Selectboards Office on: _____ **with the fee of \$30.00**

Note: Fee includes an \$10.00 land filing fee.

Application for Highway Curbcut/Driveway Permit Continued

Highway Foreman's Comments and Conditions: _____

Selectboards Decision:

The application of _____ to install a

Driveway within the Town Right of Way on Town Highway # _____

Road name _____ is hereby:

_____ Approved with these conditions: _____ Denied for these reasons:

Date: _____

Selectboard Town of Danville

**Town of Danville
Danville, Vermont 05828
Danville Town Highway Curbscut/Driveway Policy**

Authority and Purpose:

The Selectboard of the Town of Danville, Vermont hereby create the following Town Highway Curbscut/Driveway Policy. Under 19 V.S.A. Section 1111, Selectboards have the right to regulate access onto Town Highways. The Statute further requires that a permit must be obtained from the Selectboard by anyone or any corporation prior to development or start of construction. Violators are subject to the penalties set forth in Title 19, Section 1111, V.S.A. of fines not less than \$100.00 nor more than \$10,000 for each violation. The statute and this policy first and foremost seeks to insure a reasonable and safe access onto public roads and to prevent unsafe conditions from developing as a result of poor construction and maintenance practices.

In addition to the minimum standards in this policy, the Town of Danville will be guided by the two most recent Vermont Agency of Transportation standard sheets: B-71 Standards for Residential and Commercial Drives and A-76, Standards for Town and Development Roads.

The Selectboard may impose various conditions on the permit form to promote safety.

I. Highway Curbscut/Driveway work permits must be submitted by the applicant on the attached form and forwarded to the Selectboard or their authorized representative, with the appropriate Fee. The application must include a dimensioned plan and or design/sketch of the access and the work to be performed. The Selectboard will review the application at its next regularly scheduled meeting.

II The following conditions must be met to the satisfaction of the Selectboard for the approval of any Highway Curbscut/Driveway application.

A. The location will not pose a Hazard for the traveling public.

B. The Highway Foreman has verified that the access will not present any problem for general road maintenance.

C. The Highway Foreman shall involve any other Public Works personnel who have a vested interest in any ROW modifications, and has verified that the access will not present any problem to them.

D. If any part of the traveled portion of the highway is involved, a Highway Cut Permit will also be required.

E. The Selectboard may require a deposit of the applicant paid to the Town.

Danville Town Highway Curbcut/Driveway Policy

III. The following conditions apply for any application that is approved:

A. Driveways within the limits of the right of way to have at least 15 inches of sub base material and a 15 inch culvert, with a level approach of at least 20 ft per the attached sample drawing.

B. Access roads require a professionally engineered design.

C. The applicant shall advise the Highway Foreman of the work schedule and the contractors proof of insurance, five days prior to beginning work. Inspections during the work and after the work is performed must also be scheduled.

D. Any traffic control requirements will be the responsibility of the property owner, including proper signage and flagging. One way traffic should be maintained at all times with adequate roadbed for emergency vehicles.

E. Any sidewalks, storm drains, catch-basins, manholes, water lines, shutoff boxes, curbing, utilities, or other items damaged during the construction shall be repaired and/or replaced forthwith.

F. Prior to the issuance of the final permit or return of any deposit, all work shall be done to the satisfaction of the Selectboard, whom may require that any portion of the work be done over to their specification, at the property owners expense.

G. The Town will not be liable for any damage incurred to any impediment placed in the Towns Right Of Way.

H. The property owner shall save and hold harmless the Town of Danville from any damages as may occur to others as a consequence of work performed. Any damages to utilities, property or appurtenances as a consequence of work performed not repaired to the satisfaction of the Selectboard shall be repaired by the Town at the expense of the property owner.

I. Any approval and Notice to Proceed issued will expire in one year from date issued, if work not performed.

IV. Violators, in addition to the above fines, may have their driveway access point physically closed if it is deemed to be a safety hazard or affect the safety of the highway users.

V. Each provision of this policy are severable and if any section is held invalid for any reason, the remaining provisions shall not be affected but shall remain in full force and effect.